



July 16, 2020

Certification Term Expires: July 16, 2021

CONSTANCE SHIER  
TETRA MEDICAL SUPPLY CORP DBA Tetra Medical Supply Corp.  
6364 W GROSS POINT ROAD  
NILES, IL 60714-3916

Re: Women Business Enterprise (WBE)  
Dear CONSTANCE SHIER:

Congratulations! After reviewing the information that you supplied, we are pleased to inform you that your firm has been granted certification as a Women Business Enterprise (WBE) under the Business Enterprise Program (BEP) for Minorities, Females, and Persons with Disabilities

This certification is in effect with the State of Illinois until the date specified above. Please note that you have been granted certification under the Recognition Application because you are certified with one of our partner organizations and, as such, must recertify each year.

At least 15 days prior to the anniversary date of your certification, you will be notified by BEP through email to update your certification as a condition of continued certification. It is your responsibility to ensure that the contact email address listed in the system is accurate and up to date and that the email account is checked regularly so that you do not miss any important notifications. In addition, should any changes occur in ownership and/or control of the business, in the business' certification status with the partner organization, or other changes affecting the firm's operations, you are required to notify BEP within two weeks. Failure to notify our office of changes will result in decertification of your firm

Your firm's name will appear in the State's Directory as a certified vendor with the Business Enterprise Program in the specialty area(s) of:

- NIGP 46576: PHYSICAL THERAPY EQUIPMENT AND SUPPLIES
- NIGP 47013: ANATOMICAL BRACES AND SUPPORTS: ARM SLINGS, BACK SUPPORTS, TORSO SUPPORTS, NECK BRACES, TRUSSES, ETC.
- NIGP 47509: BANDAGES (ALL TYPES): ADHESIVE TAPES, DRESSINGS, PLASTER OF PARIS, AND SURGICAL GAUZE (INCLUDING CASTS)

Your firm will only show up in the database of BEP-certified vendors the NIGP codes listed above, so PLEASE REVIEW THE LIST CAREFULLY TO ENSURE THAT ALL RELEVANT NIGP CODES ARE INCLUDED.

Also, please be advised that this certification does not guarantee that you will receive a State contract. Please visit the Vendor Registration page on [www.opportunities.illinois.gov](http://www.opportunities.illinois.gov) and be sure to register with each of the Procurement Bulletins listed so that you are notified of upcoming solicitations in your NIGP codes. Certification with the Business Enterprise Program does not ensure you receive notifications; you must also register with the Procurement Bulletins.

Thank you for your participation in the Business Enterprise Program. We welcome your participation and wish you continued success.

Sincerely,

Carlos Gutiérrez  
Certification Manager  
Business Enterprise Program